

Policy Manual
Job Description

Title: **Pastor of Worship**

Adopted by the Church: 2012

Last Revised: 2022

Pastor of Worship

The role of the Pastor of Worship is to lead all aspects of the worship life within Northside Community Church, which involves envisioning, equipping, and mobilizing the musical talents of worship leaders, worship team members and AV/Sound volunteers. The Pastor of Worship is a seasoned believer who will adhere to Northside's Statement of Faith. The Pastor of Worship shepherds people in authentic worship through the experience of music, oversees our digital ministries and the Director of Digital Ministries and assists in the creative efforts of the church.

Responsibilities (Essential)

- Serve as the primary worship leader for Northside and proficient enough with an instrument and with singing to be able to lead a worship service solo
- Lead weekly rehearsals for the band and schedule team members
- Proficient with Planning Center Online to schedule worship teams, insert scripture readings from lectionary, and upload songs with lyrics, links, and chord charts each week
- Able to communicate well with other worship leaders to lead and take responsibility for scheduled services throughout the year
- Plan and execute services for Christmas Night of Worship, Christmas Eve Services, Easter Night of Worship
- Work with Director of Community & Engagement to plan and execute opportunities for the worship team to engage each other and the surrounding community outside of Sunday mornings.
- Manage the worship budget in accordance with the financial policies of the church
- Manage and maintain the musical instruments and music technology equipment, keeping up to date with developments
- Work closely with Audio/Visual Teams to ensure cohesion and quality of worship experiences
- Build, direct, coordinate, and develop the worship team.

- Attend staff meetings and work with church staff to develop the vision for worship ministry, and overall spiritual growth for the community.
- Change out liturgical colors based on church calendar.
- Work closely with "Faith Expressions" dance team in preparation for nights of worship throughout the year

Responsibilities (Desired)

- Plan and execute an annual retreat for Worship Team's spiritual growth and development
- Pastor, coach, and care for all worship team volunteers, taking key leaders to other services, conferences, and meetings that will help equip them for the work of the ministry
- Experience in pastoral care and counseling
- Broad worship experiences
- Experience in developing worship teams to support children and student ministries

Strengths, Skillset & Character Qualities

- Passionate about bringing God's people close to His heart in worship.
- A good "team player" and team builder with experience in supervising, motivating and encouraging others.
- Able to keep calm under pressure and respond in a measured way in stressful situations.
- Conducts life with the utmost integrity in all situations.
- Able to maintain confidentiality and discretion.
- Proven organizational and administrative skills.
- Able to set realistic goals and targets and be able to set a pace of work that is sustainable in the long-term.

Your Team & Schedule

- This position reports to the Lead Pastor.
- This position works closely with a team of volunteer worship leaders, worship team members, digital ministry volunteers and A/V volunteers.
- This is a part time position with an expectation of 10-12 hours a week.

Measurable Standards / Resources

- Measureable standards will be defined/agreed upon by the Pastor of Worship and Lead Pastor.

